



EasyChair Instructions for Authors



The submission and review of papers for 4th ICEPUB will be managed through an online conference paper management system called “EasyChair” (www.easychair.org). This system gives you, the author, complete control over your submission. You can upload your full paper and check on the review status of your submission. The submission process requires a full paper submission.

This guide is intended to support authors during the submission process, it has two parts:

- 1. Set up an account**
- 2. Full paper submission**

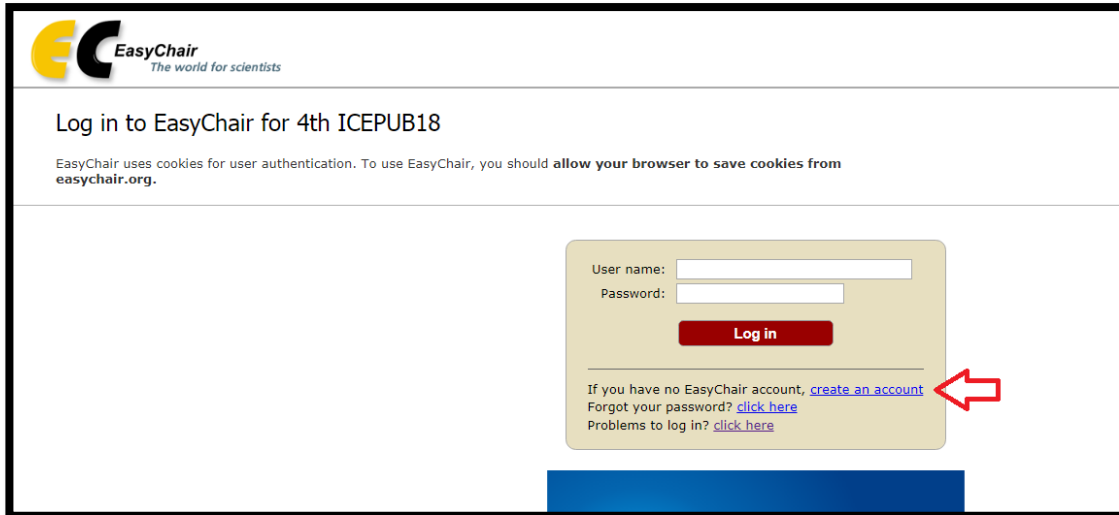
*If you already have an EasyChair account then use your User name and Password to log in. If you need details on how to submit your Paper go to Section 2 (Submitting your Paper/Poster abstract)

Section 1: Set up an Account as an Author

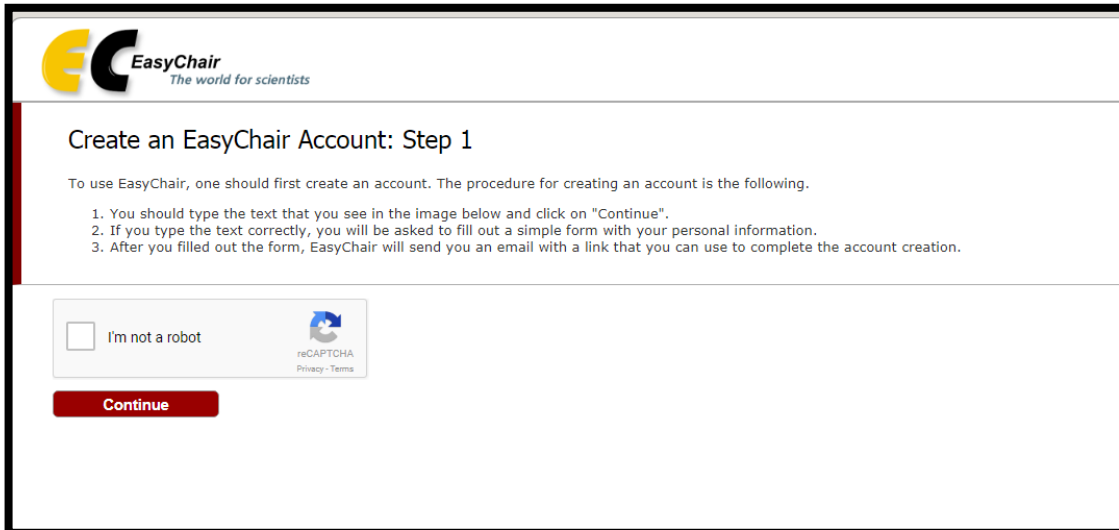
First, go to the:

<https://easychair.org/conferences/?conf=4thicepub18>

This link will bring up a login page for the 4th ICEPUB, select “create an account” to register an account.



Then fill in the textbox with the distorted words that appear directly above it, and click on "Continue".



Fill in your name and email address and click on Continue

Create an EasyChair Account: Step 2

Please fill out the following form. The required fields are marked by (*)

Note that **the most common reason for failing to create an account is an incorrect email address** so please type your email address correctly.

First name [†] (*)	<input type="text"/>
Last name (*)	<input type="text"/>
Email address (*)	<input type="text"/>
Retype email address (*)	<input type="text"/>

Continue

[†] Note: leave first name blank if you do not have one. If you are not sure how to divide your name into the first and last name, [read the Help article about names.](#)

You may also be interested about [our policy for using personal information.](#)

Dear ██████████


We received a request to create an EasyChair account for you. To create an EasyChair account, please click this link:

<https://easychair.org/account/create.cgi?code=G41eENqxeBBUa3z1a19g>

Best regards,
EasyChair.

Please do not reply to this email. This email address is used only for sending email so you will not receive a response.

You will receive a confirmation email. Click on the link provided in the e-mail to continue your registration.



Create an EasyChair Account: Last Step

Hello [redacted]. To complete the creation of your account please fill out the following form. You should create the account within 20 minutes, otherwise you will have to fill out this form from scratch.

User names are case-insensitive

User name:

First name*:

Last name (*):

Company/organization (*):

Web page:

Phone (*):

Address, line 1 (*):

Address, line 2:

City (*):

Post code (*):

State (US only) (*):

Country (*):

Password (*):

Retype the password (*):

* Note: leave first name blank if you do not have one. If you are not sure how to divide your name into the first and last name, read the [Help article about names](#). You may also be interested about [our policy for using personal information](#).

Complete your registration (in your browser) by providing all the required information and click on Create my account.

After you have successfully registered, log in to the conference submission system using your User name and Password. The link to the submission system is available through the conference website or here:

<https://easychair.org/conferences/?conf=4thicepub18>

Section 2: Submitting your full paper:

1. From the main menu bar (on the top) choose New Submission.

EC 4th ICEPUB18 (author)

New Submission 4th ICEPUB18 CFP News EasyChair

4th ICEPUB18

Conference Information

Acronym of the event:	4th ICEPUB18
Name of the event:	The 4th International Conference on E-Publishing: "Create, Communicate, and Collaborate"
Web page:	https://icepub.ju.edu.jo/icepub2018/
Contact emails:	
Submission page:	https://easychair.org/conferences/?conf=4thicepub18

2. Follow the instructions and fill in all the requested information.

* For filling in author /authors information, you may speed up the process by clicking on "click here to add yourself"

* Each author marked as a corresponding author will receive email messages from the system about this submission. There must be at least one corresponding author.



New Submission for 4th ICEPUB18

Follow the instructions, step by step, and then use the "Submit" button at the bottom of the form. The required fields are marked by (*).

Author Information

For each of the authors please fill out the form below. Some items on the form are explained here:

- **Email address** will only be used for communication with the authors. It will not appear in public Web pages of this conference. The email address can be omitted for authors who are not corresponding. These authors will also have no access to the submission page.
- **Web page** can be used on the conference Web pages, for example, for making the program. It should be a Web page of the author, not the Web page of her or his organization.
- Each author marked as a **corresponding author** will receive email messages from the system about this submission. There must be at least one corresponding author.

Author 1 ([click here to add yourself](#)) ([click here to add an associate](#))

First name[†] (*):
Last name (*):
Email (*):
Country (*):
Organization (*):
Web page:

corresponding author

Author 2 ([click here to add yourself](#)) ([click here to add an associate](#))

First name[†] (*):
Last name (*):
Email (*):
Country (*):
Organization (*):
Web page:

corresponding author

*Enter the **title** of your paper.

*Enter **5 keywords** in "Keywords (*)" field.

*Upload your full paper (in PDF) format

*Click submit

Author 3 ([click here to add yourself](#)) ([click here to add an associate](#))

First name[†] (*):

Last name (*):

Email (*):

Country (*):

Organization (*):

Web page:

corresponding author

[Click here to add more authors](#)

[†] Note: leave first name blank if there is no first name. If you are not sure how to divide a name into the first and last name, [read the Help article about names](#).

Title and Abstract

The title and the abstract should be entered as plain text, they should not contain HTML elements.

Title (*):

Abstract (*):

Keywords

Type a list of keywords (also known as key phrases or key terms), **one per line** to characterize your submission. You should specify at least three keywords.

Keywords (*):

Uploads

The following part of the submission form was added by 4th ICEPUB18. It has neither been checked nor endorsed by EasyChair

Paper. Upload your paper. The paper must be in PDF format (file extension .pdf)

No file chosen

Ready?

If you filled out the form, press the 'Submit' button below. **Do not press the button twice: uploading may take time!**

3. Now you will see basic information about your submission. You can get back to the page with your submission details anytime by clicking on **Submission1** located in the top-left corner of the main menu bar.
4. Updating your submission:
 - Click on Submission 1
 - Then use the links on the right side to make changes

4th ICEPUB18 (author) Help / Log out

New Submission Submission 1 4th ICEPUB18 CP2 New EasyChair

4th ICEPUB18 Submission 1

The submission has been saved!

Paper 1

Title: Big Data and Analytics Strategies in Academic Libraries: Opportunities and Challenges, The Case of University of Jordan library

Paper: (Feb 15, 14:45 GMT)

Author keywords: Big Data
Analytics
Library

Abstract: In the last decades the world witnessed a huge revolution in information and communication technologies. This change reflects on organizations and their activities. Recently, big data has been attracting the attention of companies and organizations of different types and scopes. It became a ubiquitous term in their activities and decision making. With the amounts of data now available from everywhere and in different formats, companies and organizations in almost every industry are focused on exploiting data for competitive advantage

Submitted: Feb 15, 14:45 GMT

Last update: Feb 15, 14:45 GMT

Authors						
first name	last name	email	country	organization	Web page	corresponding?
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- Please email to icepub@ju.edu.jo if you have any questions.